



System Transition

Looking Beyond TX-UNPS



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

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www.SquareMeals.org



Food and Nutrition Division
MegaCon



Why a new system?

A new system gives us the opportunity to modernize our software, giving you a cleaner, easier way to apply to operate, make claims, and review compliance forms.

Here's a sneak peek of what to expect.



What does the new system offer?

The new system will have the same basic functionality of TX-UNPS, covering the same programs and basic modules.

Programs:

- ❑ National School Lunch
- ❑ School Breakfast Program
- ❑ Special Milk
- ❑ Fresh Fruit and Vegetable
- ❑ Seamless Summer Option
- ❑ Child and Adult Care Food (Centers, DCH)
- ❑ Summer Food Service Program

Modules:

- ❑ Applications
- ❑ Claims
- ❑ Monitoring & Compliance
- ❑ Reports
- ❑ Administration

A new look and feel

The new system has a more intuitive layout that will improve your ability to navigate through forms, submissions, and more.

The screenshot displays the new website layout for the Texas Department of Agriculture. At the top, a blue navigation bar contains a 'Help' dropdown menu on the left and a 'Login' link on the right. A 'Learn more »' button is positioned between them. The main content area features a central 'Welcome' message above the department's official seal. Below the seal, the text reads 'TEXAS DEPARTMENT OF AGRICULTURE' and 'COMMISSIONER SID MILLER'. At the bottom of the page, three stars are displayed. On the left, a callout box highlights the 'Help' dropdown menu, which includes 'Help and Feedback', 'Contact Us', and 'Forgot Password'. On the right, another callout box highlights the 'Login' form, which includes a note about browser compatibility, input fields for 'Email' and 'Password', a 'Remember me?' checkbox, and 'Login' and 'Cancel' buttons.

Help ▾

Login

Learn more »

Welcome

Help ▾

Help and Feedback

Contact Us

Forgot Password

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

★ ★ ★

Login

Note: This website must be viewed on Internet Explorer version 10 or above. It is also supported by Chrome 43 and above.

Email

Password

(Enter 8 to 20 characters, case-sensitive)

Remember me?

Login Cancel




Anatomy of Page

MENU HEADER

ALERTS

MENU MANAGER


- Program Information
 - Organization ✓
 - Application ✓**
 - Financial Information ✓
 - Documents ✓
- Site Management
 - Site Information ✓
 - Site Summary ✓
- Organization Acceptance
 - Confirm and Accept
- State Agency
 - SA Determination
 - Notifications
- History
 - Version Log

Achievement Preparatory Academy PCS FY: 2021 Draft Version: 2.0 Application 

Program Selection ⓘ

| | |
|---|--|
| <input checked="" type="checkbox"/> Child and Adult Care Food Program (CACFP) | <input checked="" type="checkbox"/> National School Lunch Program (NSLP) |
| <input checked="" type="checkbox"/> Independent Center (IC) | <input type="checkbox"/> At-Risk (ARC) |
| <input type="checkbox"/> Family Day Care Home (FDCH) | <input type="checkbox"/> Emergency Shelter |
| <input type="checkbox"/> Sponsor of Centers (SOC) | <input type="checkbox"/> Healthy Tots Act (HTA) |
| <input type="checkbox"/> Adult Day Care (ADC) | <input type="checkbox"/> Outside School Hours Care Center (OSHCC) |

Primary CACFP Contact ⓘ

| | | | |
|---|-----------------------------------|-----------------------------------|---|
| *First Name: | *Last Name: | *Title: | *DOB: |
| <input type="text" value="test"/> | <input type="text" value="test"/> | <input type="text" value="test"/> | <input type="text" value="11/24/2020"/>  |
| *Phone: | Extension: | Fax: | Email: |
| <input type="text" value="(342) 432-3423"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Authorized Representative ⓘ

Executive Director
 Corporate Official / Owner
 Military Commander

NAVIGATION MANAGER



Applications

01

NSLP

- Application
- Site Information
- SSO Site Information

02

CACFP

- Center Application
- Day Care Home Application
- Adult Day Care Application
- Site Information

03

SFSP

- Application
- Site Information

04

FFVP

- Application
- Site Information

05

Special Milk

- Application
- Site Information



Application Summary

SUMMARY FILTERS

Year: Agreements: Assignments: Organization:

Summary

| Program | All | Draft | Returned for Modification | Pending Specialist Approval | Returned for Specialist Review | Pending Manager Approval | Processed |
|--|-----|-------|---------------------------|-----------------------------|--------------------------------|--------------------------|-----------|
| CACFP <input type="text" value="SOC, DCH, ADC"/> | 1 | 1 | 0 | 0 | 0 | 0 | 0 |
| FFVP | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NSLP <input type="text" value="NSLP, SSO"/> | 1 | 1 | 0 | 0 | 0 | 0 | 0 |
| SFSP | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SMP | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Applications

| Organization | Program | Year | Specialist | Status | Version |
|--------------|---------|------|------------|--------|---------|
| Texas ISD | CACFP | 2024 | | Draft | 1 |
| Texas ISD | NSLP | 2024 | | Draft | 1 |

items per page
 1 - 2 of 2 items

APPLICATION SELECTION



Application Module

NSLP (SSO): Rehoboth CE FY: 2024 Approved Version: 7.0
Application

Authorized Representative i

Executive Director Corporate Official / Owner

Same as Primary Contact

| | | | |
|---|--|---|------------------------------------|
| *First Name: | *Last Name: | *Title: | |
| <input type="text" value="Test Data"/> | <input type="text" value="Test Data"/> | <input type="text" value="Test Data"/> | |
| *Phone: | Extension: | Fax: | Email: |
| <input type="text" value="(222) 333-4444"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| *Address: | *City: | *State: | *Zip Code: |
| <input type="text" value="Test Data"/> | <input type="text" value="Test Data"/> | <input style="border-bottom: 1px solid #ccc;" type="text" value="Texas"/> | <input type="text" value="73301"/> |

Program Information

Operating Dates

Provide the first and last date (inclusive of all participating schools) this School Food Authority will operate the National School Lunch Program (NSLP).

***Start:** 📅 ***End:** 📅

Provide the first and last date (inclusive of all participating schools) this School Food Authority will operate the Seamless Summer Option (SSO).

< Prev Form
Save
Cancel
Next Form >
Delete



Site Information

EASY NAVIGATION BETWEEN SITES

NSLP (SSO): Rehoboth CE FY: 2024 Approved Version: 7.0 Site Information

◀ Previous Site RCE Site A (8) ✓ Next Site ▶

General Meal Service Enrollment Management Plan Document Site Determination

*Is this site applying to participate in the NSLP? Yes No Site Status: Eligible Op Status: Active Group No: 1

*Operating Status: Active Inactive

Monitoring Schedule

| Pre-visit | NSLP | SBP | ASSP 1 & 2 |
|------------|------------|------------|------------|
| 01/01/2024 | 12/06/2023 | 12/06/2023 | 12/06/2023 |

*Site Type: ⓘ

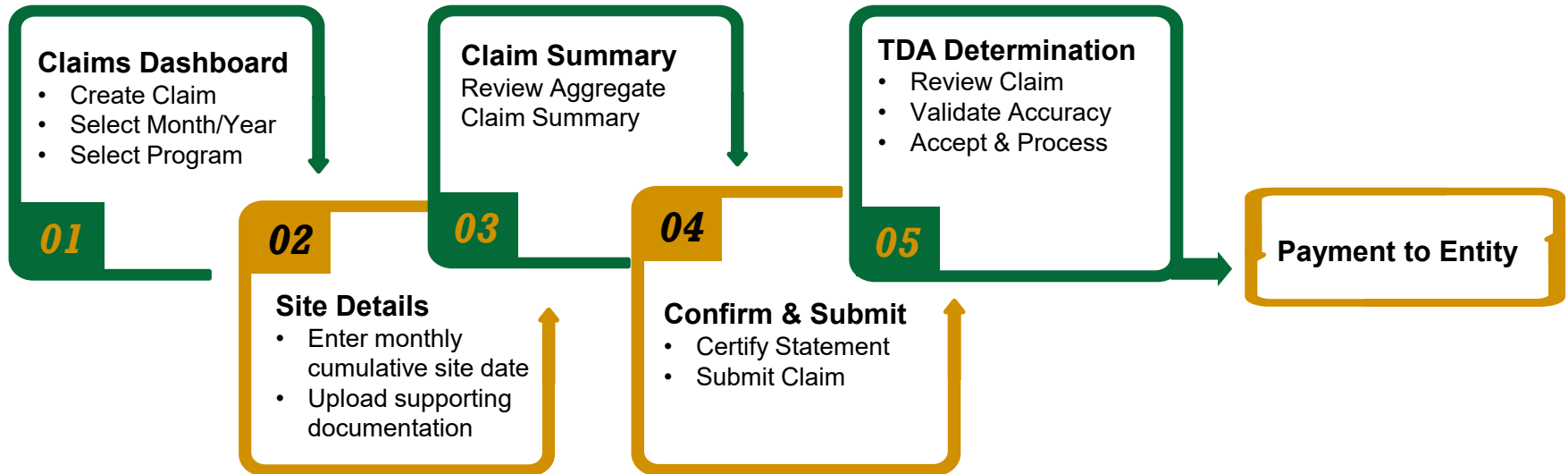
- Standard
- Community Eligibility Provision (CEP)
- Provision 1 (P1)
- Provision 2 (P2)

◀ Prev Form Save Cancel Next Form ▶ Delete

QUICK NAVIGATION BETWEEN FORMS



Claims



Claims Summary

SUMMARY FILTERS

Fiscal Year: Search: Organization:

Claims:

In Progress (1)

Processed (0)

All (1)

STATUS

Draft 1 Returned for Modification 0 Pending Review 0 Returned for Review 0 Pending Final Review 0

Claims Summary

| Organization | Claim | Month / Year | Fund Type | Amount | Status | Processed | Version |
|--------------|-------|--------------|-----------|--------|--------|-----------|---------|
| Texas ISD | NSLP | October 2023 | Federal | \$0.00 | Draft | | 1 |

1 20 items per page

1 - 1 of 1 items

CLAIM SELECTION



Claim Site Detail

Rehoboth CE FY: 2024 Submitted Site Details

Claim Number: NL2324-110012 **Version:** 3.0 Late Submission i

National School Lunch Program (NSLP)

✓
Submitted
 04/02/2024

Processed

Paid

November

2023

| | |
|---------------------------|----------|
| Total Month Reimbursement | \$263.00 |
| Version 3.0 Reimbursement | \$0.00 |

+ Add Site

Upload
Download
View History

| Site Name | Include on Claim | Site Type | Group | Version | Breakfast (Severe Need) | Area Eligible | Total Attendance |
|----------------|-------------------------------------|-----------|-------|---------|-------------------------|---------------|------------------|
| RCE Site A (8) | <input checked="" type="checkbox"/> | CEP | 1 | 2.0 | Yes | Yes | 500 |

1 - 1 of 1 items

← Prev Form
Save
Cancel
Next Form →



Rehoboth CE FY: 2024 Submitted Claim

Aggregate Standard and Special Provision Breakdown

Claim Details

Total Monthly Attendance: Certified performance-based menu: Yes

Average Daily Attendance: Two cent differential reimbursement: Yes

Summary Counts by Meal Types

| Meal Type | No. of Sites | Enrollment | No. of Operating Days | Avg. Daily Participation |
|-------------------------|--------------|------------|-----------------------|--------------------------|
| Breakfast | 0 | 0 | 0 | 0 |
| Breakfast (Severe Need) | 1 | 100 | 30 | 0 |
| Lunch | 1 | 100 | 30 | 0 |
| Snack / Supplement | 0 | 0 | 0 | 0 |

Version 3.0 Reimbursement by Meal Type

| Meal Type | Total Month Reimbursement | Version Reimbursement | Claim Deduction |
|--------------------|---------------------------|-----------------------|-----------------|
| Breakfast | \$56.50 | \$0.00 | \$0.00 |
| Lunch | \$89.50 | \$0.00 | \$0.00 |
| Snack / Supplement | \$117.00 | \$0.00 | \$0.00 |

Claim Information

Rehoboth CE FY: 2024 Submitted Claim

| | | | | | | | | |
|---------------------|---|-----|----|---|--------------------|----------|--------|--------|
| Lunch | 1 | 100 | 30 | 0 | Snack / Supplement | \$117.00 | \$0.00 | \$0.00 |
| Snack / Supplement | 0 | 0 | 0 | 0 | | | | |
| Area Eligible Snack | 1 | 100 | 30 | 3 | | | | |

Meal Type Reimbursement

| Meal Type | Free | | | Reduced | | | Paid | | | Total Meals | Total Amount |
|-------------------------|--------------|--------|----------|--------------|--------|--------|--------------|--------|--------|-------------|--------------|
| | Meals Served | Rates | Amount | Meals Served | Rates | Amount | Meals Served | Rates | Amount | | |
| Breakfast | 0 | \$2.28 | \$0.00 | 0 | \$1.98 | \$0.00 | 0 | \$0.38 | \$0.00 | 0 | \$0.00 |
| Breakfast (Severe Need) | 20 | \$2.73 | \$54.60 | 0 | \$2.43 | \$0.00 | 5 | \$0.38 | \$1.90 | 25 | \$56.50 |
| Lunch | 20 | \$4.35 | \$87.00 | 0 | \$3.95 | \$0.00 | 5 | \$0.50 | \$2.50 | 25 | \$89.50 |
| Snack / Supplement | 0 | \$1.17 | \$0.00 | 0 | \$0.58 | \$0.00 | 0 | \$0.10 | \$0.00 | 0 | \$0.00 |
| Area Eligible Snack | 100 | \$1.17 | \$117.00 | | | | | | | 100 | \$117.00 |



Monitoring & Compliance



NSLP

- AR Report
- Fiscal Action
- AR Off/Onsite Tool
- AR S-1
- Pre-K Meal Pattern
- Nutrient Analysis
- Net Cash Resources



CACFP

- AR Report
- Fiscal Action
- Administrative Review



SFSP

- AR Report
- Fiscal Action
- Administrative Review



Administrative Review Form

NSLP ADMINISTRATIVE REVIEW: Texas ISD In Progress
Certificate and Benefit Issuance

SFA
SFA-1
SFA-2
SFA-3

QUICK NAVIGATION BETWEEN FORMS

▲ Off-Site: Certification and Benefit Issuance
External View Enabled

100. **i** Does the SFA meet one of the following criteria ?

SFA-wide Special Provision Non-Base Year (Provision 2/3)

RCCI, without day students

SFA-wide Community Eligibility Provision

None of the above

Reviewer Notes

101. **i** Who is the determining official for certifying household applications?

text

Reviewer Notes

102. **i** a. Does the SFA use an electronic applications approval system or a manual application approval system?

Electronic

Manual

Both

Reviewer Notes

← Prev Form
Save
Cancel
Next Form →



Administrative Review Report


NSLP ADMINISTRATIVE REVIEW: Texas ISD In Progress AR Report


Acknowledgement Certification Findings ¹ Observations ⁰ Technical Assistance ⁰


< Prev Finding Finding No. 1 Next Finding >

[Add Finding +](#)

QUICK NAVIGATION BETWEEN FINDINGS

SA Attachment: 

Type: Performance Standard 1: Meal Access and Reimbursement **Status:**  In Progress

Name: Verification **Fiscal Action:**  --Select--

Regulatory Citation:

7CFR 245.6a(d)(2) Eligibility for alternative sample sizes - Lowered non-response rate. Any local educational agency is eligible to use one of the alternative sample sizes in paragraph (c)(4) of this section for any school year when the non-response rate for the preceding school year is less than twenty percent.

Background (Description):

The SFA did not choose the correct verification sample size. The SFA chose an alternate sample size, but the SFA was not approved to use this alternate sample. During the review, the verification sample size requirement was discussed with the SFA. The SFA may choose an alternate sample only if approved to do so by the State Agency.

Required Corrective Action:

Corrective Action 1:

1. Provide the date the finding was brought into compliance or planned date of completion. **Due Date:**

< Prev Form [Save](#) [Cancel](#) Next Form >



When will this begin?

The process has already started! Food and Nutrition staff are hard at work ensuring the new system meets your needs. Each program is expected to start its PY2026 in the new system.*

* Subject to change

Program by Program Launch



| Prog | 2023 | | | | 2024 | | | | 2025 | | | | 2026 | | | | 2027 | | | |
|-------|------|----|----|----|--------------------------|-----------------------------|-------------|-------------|------|-------------|-------------|----|------|----|----|----|------|----|----|----|
| | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 |
| NLSP | | | | | PROCESS MAPPING & REVIEW | GAP ANALYSIS & REQUIREMENTS | DEVELOPMENT | | LIVE | MAINTENANCE | | | | | | | | | | |
| CACFP | | | | | PROCESS MAPPING & REVIEW | GAP ANALYSIS & REQUIREMENTS | DEVELOPMENT | | LIVE | MAINTENANCE | | | | | | | | | | |
| SFSP | | | | | PROCESS MAPPING & REVIEW | GAP ANALYSIS & REQUIREMENTS | | DEVELOPMENT | | LIVE | MAINTENANCE | | | | | | | | | |
| FDP | | | | | PROCESS MAPPING & REVIEW | GAP ANALYSIS & REQUIREMENTS | DEVELOPMENT | | LIVE | MAINTENANCE | | | | | | | | | | |





What's next?

Stay tuned! In the months ahead, Food and Nutrition will keep program sponsors updated on the progress of the new system and provide opportunities to learn more about it.

Keep your eyes open for newsletter blasts, webinars, and more.

More systems information can be found on
SquareMeals.com/Systems

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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